

IVYBRIDGE BAPTIST CHURCH TODDLER GROUP RISK ASSESSMENT - Sept 2021

The toddler group leaders want to create an environment that allows toddlers, parents & volunteers to meet together, but also adheres to government guidance for the safety of those attending from Covid-19.

Emergencies: In the event of a fire, saving lives will override social distancing.

Risk / Area of Concern	Risk Controls	Action to take
Lapses in following governmental guidance	Monthly check of updates on government web-site and any advice provided by relevant organisations.	Update as necessary
At risk groups attending services	Those classed as extremely vulnerable should continue to be cautious.	Individual responsibility. Encourage attenders to get vaccinated.
Infection spreads easily from unclean hands	Hand sanitizer will be available and people will be asked to use it on their way in (and also on the way out). Encourage adults & children to wash their hands more often for 20 seconds with soap & running water.	Check stocks of hand sanitizer. Check stocks of handwash as well as paper towels for drying.

<p>Overcrowding in the building</p>	<p>The maximum capacity of the hall is around 15 families.</p> <p>Numbers will be monitored, a list kept of who attends and telephone numbers obtained. This is for ‘track & trace’ purposes if an infection is identified and will be kept for 21 days.</p>	<p>Have pot of ‘clean’ pens for signing in and separate pots for used pens, which will be quarantined for 72 hours.</p>
<p>Spreading infection within the hall</p>	<p>As per step 4 easing of govt restrictions, it is no longer required for adults to wear face coverings, although it is still encouraged in indoor spaces with little ventilation</p> <p>As per step 4 easing of govt restrictions, no social distancing is required. With young children, some level of close contact & mixing is inevitable.</p> <p>Signage will remind attenders to catch coughs & sneezes in a tissue or in the crook of the arm and to avoid touching face, eyes, nose or mouth with unclean hands.</p>	<p>Facemasks will be available to those who ask for one</p> <p>Ensure chairs spaced out. Try to create separate areas for different activities.</p> <p>If someone is sneezing or coughing, check to see if they have other possible symptoms of coronavirus & take an LFT.</p> <p>Ensure a good supply of disposable tissues</p>
<p>Toilets a particular source of infection</p>	<p>Attendees will be encouraged to use their own toilet facilities at home beforehand.</p> <p>Hand sanitizer will be placed outside, which is to be used before entering and after leaving. After use people must wash their hands for 20 seconds and wipe all surfaces they have been in contact with, using anti-bacterial wipes.</p> <p>Signage will remind people to do this.</p>	<p>The toilets will be cleaned before and after session.</p>

<p>Coronavirus can be transmitted on frequently touched surfaces</p>	<p>Frequently touched surfaces such as door handles cleaned before and after session.</p> <p>Snacks will be offered during the session, but on individual disposable plates.</p>	<p>Toys will be quarantined for 72 hours after the session.</p> <p>Children should be discouraged from bringing their own toys in, unless necessary.</p> <p>Thorough handwashing before preparing & eating.</p>
<p>An infected person attending.</p>	<p>Anyone exhibiting any symptoms of the virus (high temperature, new and continuous cough, loss or change to sense of taste or smell) must not attend.</p> <p>If someone arrives showing symptoms of the virus they will be asked to go home immediately and arrange a PCR test. Households with an infected member do not need to self-isolate if fully vaccinated or under 18, but must have negative a PCR test before attending.</p> <p>If someone becomes unwell during the session they are to be put into a separate space until they can get home.</p>	<p>The volunteer dealing with the situation is to wear PPE. The area must be thoroughly cleaned after use & PPE disposed of safely.</p> <p>PPE & cleaning equipment to be available within easy reach.</p>
<p>Singing</p>	<p>As per step 4 easing of govt restrictions, there are no limits on the numbers of those who can sing indoors. However, there is an increased risk of catching or passing on Covid-19.</p>	<p>Restrict songs to 4 per session.</p>